

Dynabook Partner Program

Dynabook Claim Form Submittal Process





Thank you for your interest in the Dynabook Partner Program.

The following slides will provide direction on registering for the Dynabook Partner Program, as well as submitting claims forms for the Dynabook Debit Card Rewards Program.

You can access our program as an entity or as a sales rep of an entity.



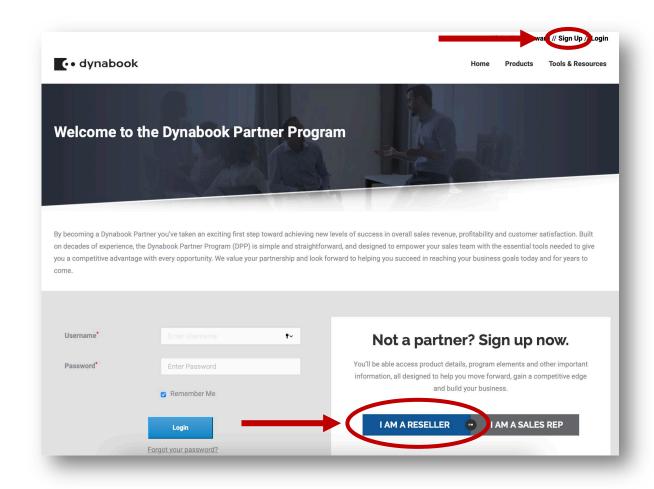
You are a Reseller...

Sign up for the Dynabook Partner Program



If this is the first time visiting the <u>Dynabook</u> <u>Partner Program portal</u>, you will need to sign up to access program information.

- Click Sign Up in the top right-hand corner of the page or click the I AM A RESELLER button
- You can also access the registration form at this link >
 - https://dynabookpartnerprogram.com/sign-up/



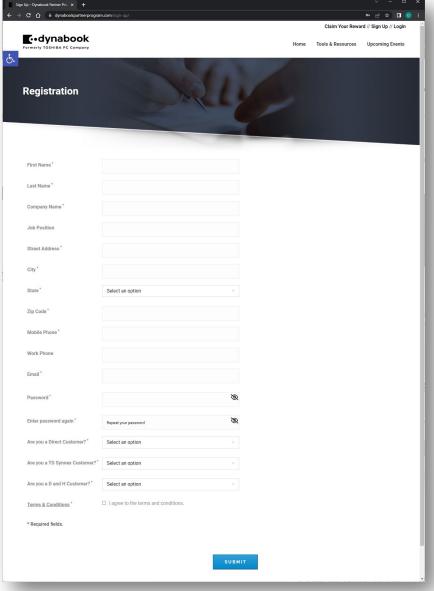
Complete the Form



Formerly TOSHIBA PC Company

Complete all the required fields on the form.

You will receive a registration confirmation email which will include your login credentials for your records.



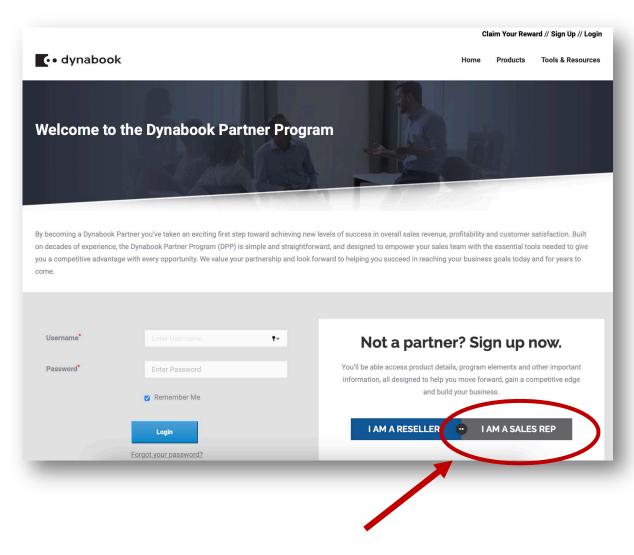


You are a Reseller Sales Rep...

Sign up for the Dynabook Partner Program



- You must register prior to submitting any claim forms
- On the Login/Sign Up page, click I AM A SALES REP



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Complete the Form



Formerly TOSHIBA PC Company

Complete all the required fields in the form.

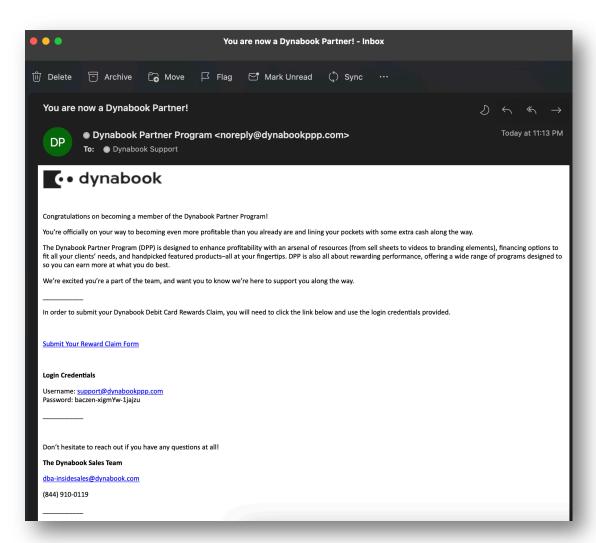
- Sales Rep must accept the Dynabook Debit Card Rewards terms and conditions
- Sales Rep must upload a completed W9 form before submitting the form
 - Link to download W9 is available on the form



Check Email



- Sales Rep will receive an email confirming registration
- Email will include username and password to log in
- Email will also include direct link to the claim form
- If Sales Rep has not received email within 10 minutes, they should check their Junk or Spam folder



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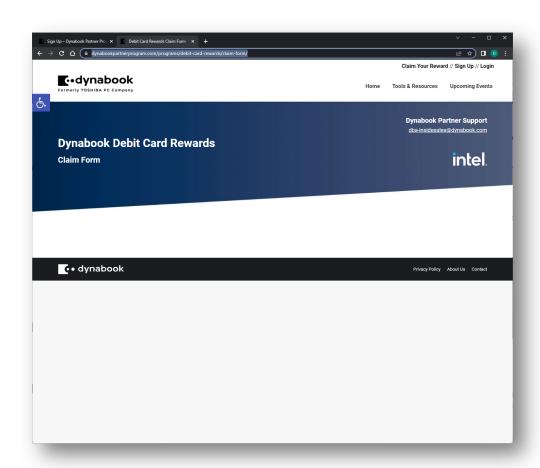


Submitting a Dynabook Debit Card Rewards Claim Form

Login to DPP Portal



- You will need to login to the portal to access the Claim Form
 - If you do not log in and try to access the form, you will get a blank page like the one shown here
- Login credentials were provided in an email at time of registration
- Password can also be reset by clicking on the Forgot your password? link

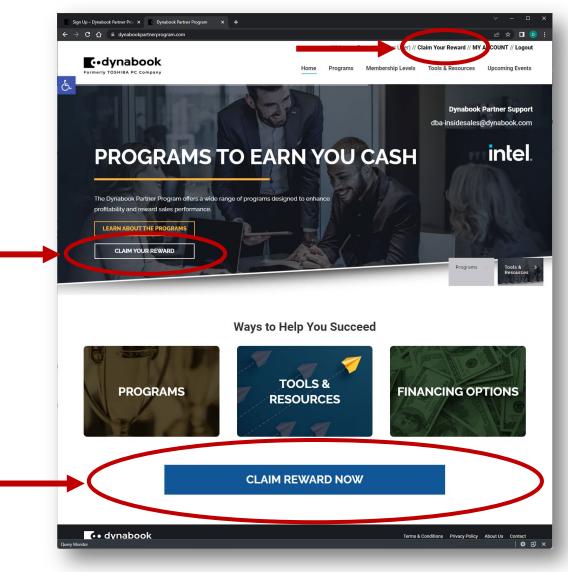


Ways to Access the Claim Form



Direct link >
 https://dynabookpartnerprogram.com/programs/debit-card-rewards/claim-form/

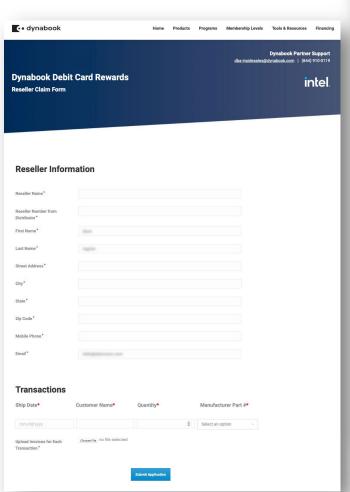
Home Page



Complete Claim Form



- Claim Form should have the first section auto-populated with information submitted at time of registration
- You will need to enter transaction information and upload the invoice of the transaction you are claiming
- A separate Claim Form must be submitted for each transaction





Claim Form Submission



- Once Claim Form has been submitted, information will be automatically sent to Dynabook Rewards Headquarters to fulfill
- Dynabook Rewards Headquarters to mail Dynabook Debit Rewards Card to address listed on the registration form



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Direct Links



- Program Details
 - https://dynabookpartnerprogram.com/programs/debit-card-rewards/
- Reseller Registration Form
 - https://dynabookpartnerprogram.com/sign-up/
- Sales Rep Registration Form
 - https://dynabookpartnerprogram.com/rep-sign-up/
- Claim Form
 - https://dynabookpartnerprogram.com/programs/debit-card-rewards/claim-form/
- Support Email
 - admin@dynabookppp.com